

Software testing sign-off template

Product or project name

Ecommerce website re-design

Release or project number

1234

Date testing started

February 10, 2019

Date testing completed

February 26, 2019

Technical lead

Name of tech lead for this project/product

Product owner

Name of product owner for this project/product

Primary tester

Name of primary tester for this project/product

Developers

Name of developers who worked on this project

Types of tests performed

A list of all tests performed. For example:

- Integration testing
- Security testing
- Cross-browser testing
- User acceptance testing

Browsers tested

A list of all browsers and versions tested.

Devices tested

A list of all devices tested. For example:

- iPhone 10 and up
- Pixel 4 and 5

Instances tested

A list of all instances or environments that were tested. For example:

- Production
- Staging
- Development
- UAT

Test cases

A link to a comprehensive list of all test cases this project included.

Test coverage

A link to a report showing test coverage.

New features

A list of new features included in this project.

Known critical issues

Highlight some of the critical issues you want people to know about.

All known issues

A link to your issue tracking tool showing all known issues for this project.

Comments

A sentence or two from the testing team summarizing their overall feelings about how testing went, and the state of the application under test.